

MINUTES OF DISASTER COUNCIL MEETING

June 23, 2010

Call to Order: Chair Glass called the meeting to order at 3:04 PM.

Flag Salute: Led by Commissioner Siani

**Roll Call / Motions for
Excused Absence:** All present.

Department Representatives:	Tracy Bonano	Emergency Services
	Ian Dailey	Transit
	Tad Friedman	Fire
	Joe Huld	City Clerk's Office
	Jim Sheldon	Community Development
	Jan Wierzbicki	Library

Local Organizations and Community Members:	Caroline Elam	CERT/ TARA / ADT
	Edith Stieglitz	CERT
	Meredith Eick	CERT / TARA / ADT
	Mike Martinet	Area G
	Chris Riccardi	Providence Little Company of Mary
	Marcus Mann	Double Tree Torrance
	Chuck Galbasin	TARA
	Jeff Potthoff	ExxonMobil

Comments from the Public:

None

Report on Posting of Agenda:

Motion – Glass. Second – Davis. All ayes.

Minutes for Approval:

A. May 26, 2010. Motion – Davis. Second – Siani . All ayes.

New Business:

A. Elect Chair and Vice Chair

Commissioner Glass announced that at this time the council will take nominations for chair for the coming year that begins July 1st. He took nominations for Chair.

Nominations for Chair: Galbasin - I nominate Mel Glass. Davis - I nominate Mel Glass. Glass - All in favor. All ayes.

Nominations for vice Chair: Glass- I nominate Kathi Galbasin. Glass - are there any others? - All in favor. All ayes.

B. Natural Hazard Mitigation Plan Process

Tracy Bonano expressed that the plan is in the beginning stages and will take some time to go through. She Stated, Lt. Athan is the project manager for the plan and that "We are committed to the process." So far Lt. Athan has sent out committed to progress letters to FEMA and Cal EMA and also posted a public notice on the city's emergency services website. He also sent out a public notice invite letter to the City's top 30 revenue producers. We invite the public to comment on the plan. We also plan to announce the next two Disaster Council meetings of July and August, via the Daily Breeze, as a public comment period.

The E-Prep team takes responsibility for the update of the plan and the upkeep of the plan after the adoption of the plan. The E-prep team accepts the publics review and comments. After beginning to review the plan the E-Prep team has decided to exclude wild land fire and windstorm in the natural hazard plan. We would like to include tsunami as part of the plan.

Davis - Is the E-prep team using the 2004 as their basis to move forward on?

Bonano - Yes, we are using the 2004 version but we are going through page by page to create a new plan.

Glass recommends a pdf file on the web where the public may review the plan so they may comment on the plan.

Bonano recommended if council could review the first 50 pages to see if any comments on the plan could be brought about on the next meeting as it will be on the agenda for the next meeting.

Bonano stressed the review has just begun and it will take some time.

Old Business:

A. Disaster Council Award

Subcommittee Commissioner Galbasin and Commissioner Siani are working on a plan to establish a Disaster Council Service Award with presentation of a plaque at City Council to individuals or businesses acknowledging the recipients efforts in setting up a disaster plan for their community or business. The project is on hold until Bonano receives word from City liaison Sunshine. Bonano stressed that considering budget cuts it may not happen as soon as September as was the target of the subcommittee. Glass recommended that Siani and Galbasin finalize exactly what they would like and present it at the next meeting.

B. Enhance Disaster Council Attendance Status

Bonano is working on gathering a current list that includes all Department Disaster Representatives.

Glass commented that looking at last month's minutes only three departments were represented in the disaster council meeting.

Bonano responded that she will follow up as soon as a "real" current list is brought about.

C. Emergency Operations Plan (EOP) Status

Bonano announced The City Manager's Office is now working with City Attorney Office to submit the plan to City Council. They will decide how to approach Council and when this will occur. I will be submitting hardcopies of the full EOP to the City Attorney's Office next week.

Orals:

A. Comments from Commissioners

Commissioner Galbasin reported that MYN has been completed at Knoll manner and Knolls Lodge and that she plans on working with Community Affairs on a Spanish MYN version.

Commissioner Galbasin reported that the 23rd CERT academy will take place tomorrow evening. There are 22 students in the academy and Galbasin hopes to have 12 new DSVs from that group.

Commissioner Glass announced that since this is the last meeting of the fiscal year he will begin to work on the annual report and it should be ready in a couple months.

B. Announcements:

Mike Martinet announced Tracy and himself will be attending a "recovery" training class next month in Maryland. He is working with Kathi Galbasin and Tracy Bonano for a tentative date for Disaster Service Volunteer NIMS training in October. Martinet announced new training for south bay cities that will be done on county wide emergency operation software program that is in the process of installing that will be live next Thursday, June 1st.

Tad Friedman spoke highly of the volunteers and their dedication. He also commented that TFD station 2 would be hosting Leadership Torrance tomorrow morning and will be sending them to the PD thereafter. He also pointed out that budget cuts have eliminated a couple of the Fire Department key positions. Budget cuts are also affecting special events in that staff will not be on location on July 4th at Wilson Park. He thanked the DSV's for their support and dedication to that event.

Caroline Elam thanked Edith Stieglitz for her help in hospitality at the council meetings.

Meredith Eick spoke about the recent quakes and his interpretations of the shake.

Chuck Galbasin reported the new repeater is fully functional and will be used for the first time at the 23rd CERT academy graduation as well as on July 4th. The new repeater gives much clearer signal and communication.

Bonano announced positions are being staffed for the upcoming shakeout and is seeing that everyone is refreshed on training.

Adjournment

Moved – Davis. Second – Siani. All ayes.

The meeting was adjourned at 3:38 PM to a meeting on Wednesday, July 28, 2010, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

These June 23, 2010 minutes were approved as submitted on July 28, 2010.